

We strongly believe that the provision of timely and accurate financial information is crucial for businesses. Our Accounting & Administration services include:

- Maintenance of computerized accounting records (bookkeeping)
- Monthly debtor reports and ageing analysis
- Reconciliation and analysis of bank accounts
- Preparation of budget reports
- Preparation of management accounts on a quarterly basis for monitoring the financial position and performance of the company
- Preparation and submission of quarterly VAT declarations
- Preparation of annual Financial Statements for audit purposes in accordance with IFRSs and the requirements of Cyprus Companies Law 113.
- Managing the tax liabilities of the clients.